



Garstang Town Council

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Garstang Scout and Guide

Headquarters

Kepple Lane

Garstang

PR3 1PB

Full Council Extraordinary Meeting, 26th August 2025 Agenda

Councillors and members of the press & public

You are summoned to attend the meeting of the Council to consider the items detailed on the attached agenda.

The meeting will be held at Garstang library,
Windsor Road, Garstang, PR3 1EX
on Tuesday, 26 August 2025 at 7.00pm.

If you are unable to attend please could you submit an apology to the Clerk.

Members of the public and press are invited to attend the meeting

Please contact the Clerk by 13.00, Tuesday, 13 May 2025, to express your interest in attending the virtual meeting.

Recording of Public Council Meetings

Please be aware that the public meeting may be recorded for the accuracy of the minutes.

As per standing orders 12g; for any meeting that has been recorded the recording will be kept for a period of 6 months after the minutes have been approved as accurate before the recording is deleted.

E Parry

Town Clerk

19 August 2025

Agenda

1) **Apologies for absence**

To receive apologies for absence.

2) **Declaration of Interests and Dispensations**

To receive disclosures of pecuniary and non-pecuniary interests and dispensation requests from Councillors on matters to be considered at the meeting.

3) **Public participation**

The Mayor will ask Councillors to agree to adjourn the meeting to allow non-Councillors to speak and will ask Councillors to agree to reconvene the meeting on the conclusion of the public participation.

The Clerk is reminding Councillors of standing orders applying to public question time:

3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

3f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

4) **High Street improvements to address the pinch points, Councillor Allan– for decision**

Please see Appendix for Full Report.

Proposal: That the Town Council recommend that Proposal B is progressed by Wyre Council, with all works being completed within UKSPF deadlines avoiding planned events in Garstang running on 9th November 2025 and 1st, 2nd December 2025.

5) **Greater Garstang Partnership Board, Clerk – for decision**

Recommendation to Council: To consider delegating authority to the Clerk, in consultation with the Mayor and [nominated Councillors/Chairs of Committees], to make decisions on matters relating to the Greater Garstang Partnership Board where timescales set by Wyre Council and UKSPF deadlines prevent consideration by Full Council.

All such decisions will be reported to the next meeting of the Council for ratification. This delegation would enable the Council to respond in a timely manner to Wyre Council and UKSPF deadlines.

Background:

- i) The Council formally delegates authority to the Clerk, which is legal under s.101 LGA 1972.
- ii) Decisions are made transparently with consultation (Mayor + named Councillors or a working group).

- iii) The Council avoids the legal pitfall of trying to make binding “email” decisions outside a properly convened meeting.
- iv) Ratification at the next Council meeting ensures accountability.

Appendix

There are two Pinch Points on the High Street which as a result of inconsiderate and illegal parking on the High Street frequently cause Bus Services to be obstructed and delayed. These points are at No. 13 High Street and the NatWest at Market Place. LCC Highways have drawn up two proposed solutions and Wyre Council have asked Town Council for feedback on these. Any works completed will be funded through Wyre from UKSPF allocations.

Proposal A

The North Pinch Point proposal would see pavement widening near Stoops Weind with Bollards being relocated to the edge of the widened area. Three of these Bollards would be removable to allow for a market stall. It would also result in the loss of the parking bay at Number 19. It is not practical to expect the Market Superintendent to remove and replace the three Bollards every market day.

The South Pinch Point at NatWest Bank, proposal was to narrow the road at the Market Cross going down to Bridge Street by extending the cobbled area outside the Royal Oak Hotel and moving the Bollards to the edge of the widened area. No drawing was provided by LCC.

Whilst this would be the preferred option, the costs have been anticipated to greatly exceed the available funding.

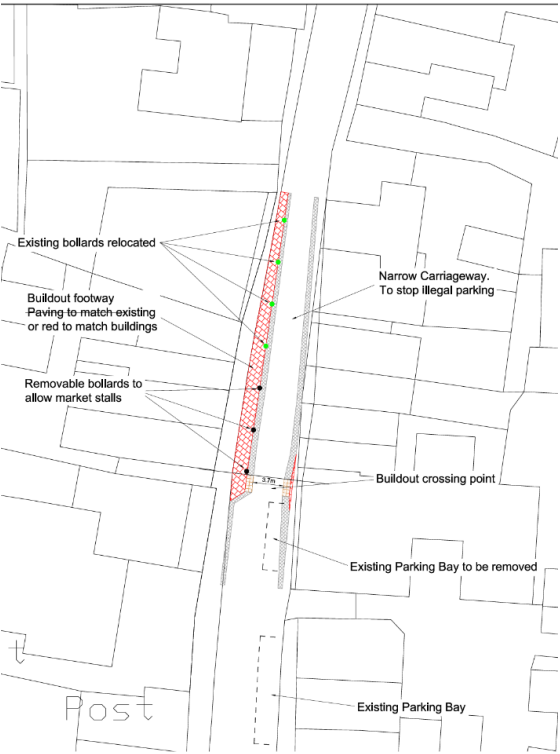
Proposal B

The North Pinch Point proposal relies on enforceable road markings with parking and loading restrictions without any narrowing of the carriageway. This would need more frequent visits of LCC Traffic Wardens without which we will suffer the same irresponsible behaviours of people parking illegally. It would see the Parking Bay at No. 19 being extended to allow for a total of 4 or 5 vehicles. Double Yellow Lines with no Loading Flashes would run from the existing parking bay at the Charity Shop next to the Crown through to the new Parking Bay extension to the North of No. 19.

The South Pinch Point would also rely on enforceable road markings with parking and loading restrictions without any narrowing of the carriageway. This would need more frequent visits of LCC Traffic Wardens without which we will suffer the same irresponsible behaviours of people parking illegally.

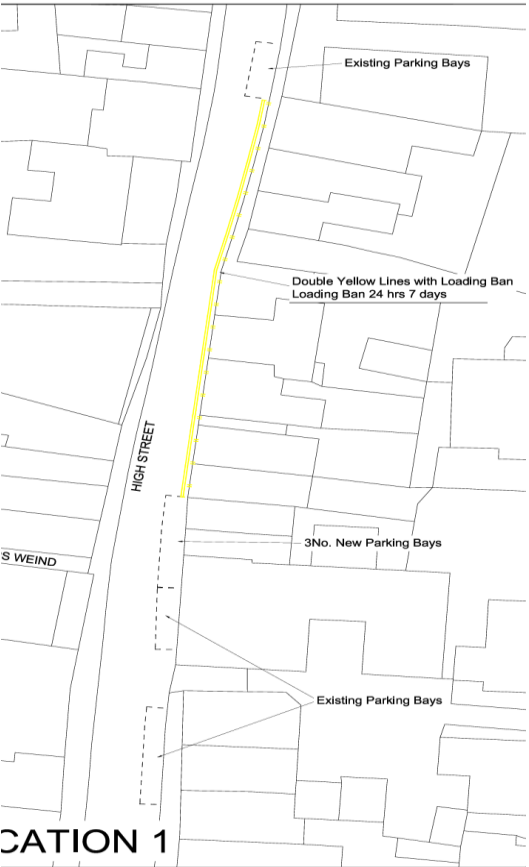
Double Yellow Lines with no Loading Flashes would run from Ctrl Alt Del to the existing parking bays on Bridge Street and also on the west side of the carriageway along the cobbled area and on to Bridge Street.

Background Information: Schematics for Proposal A and B
Proposal A (North)

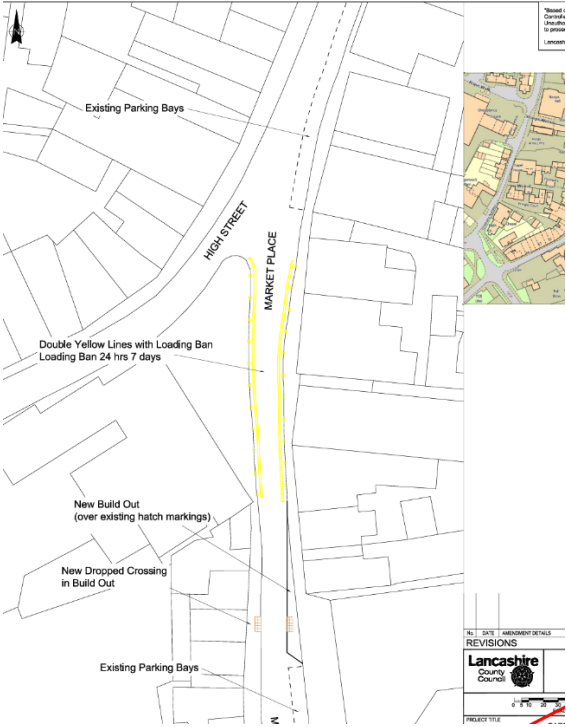


Proposal B (North and South)

North



South



Background Documents:

20250817 Pinch Point Report

Yes	Yes/No	Detail
Staffing Implications	N	
Council objectives	Y	Decision
Equalities & diversity	N	
Community safety	N	
Sustainability	N	
Climate change and environmental issues	N	
Information and Communication Technology (ICT)	N	
There will be financial implications	N	Wyre UKSPF Funding
There is provision within the budget	N	
Decisions may give rise to additional expenditure	N	
Decisions may have potential for income generation	N	
Asset management	N	
GDPR - Data Privacy Impact Assessment	N	
Other legal considerations:	N	
Risk Management (including health and safety)	N	